

**Summit County Combined General Health District
Board of Health Meeting
Thursday, August 10, 2023 – 5 p.m.
Boardroom – Building A**



Public Conference: 330 926 5796; ID#74883

MINUTES

Harm Reduction

(See Enclosure)

**Christina Woodside
Peer Recovery Coach**

A. Welcome of Persons Present

B. Call to Order – Mr. Cugini called the meeting to order at 5:20 p.m.

C. Board Member Roll Call:

Patricia Billow	<i>01/01/2022 -12/31/2025</i>	<i>Present</i>
Dr. Patrick Blakeslee	<i>05/11/2023-12/31/2025</i>	<i>Present</i>
Todd Burdette	<i>03/21/2022-03/20/2027</i>	<i>Excused Absence</i>
Dr. Catherine Cook	<i>01/01/2023-12/31/2026</i>	<i>Virtual</i>
Dominic Cugini	<i>04/01/2023-03/31/2027</i>	<i>Present</i>
Dr. Roberta DePompei	<i>01/01/2020-12/31/2023</i>	<i>Present</i>
Barry Gano	<i>05/12/2022-03/31/2024</i>	<i>Excused Absence</i>
Krisi Gindlesperger	<i>01/01/2023-12/31/2026</i>	<i>Virtual</i>
Mary Jo Goss	<i>01/01/2023-12/31/2026</i>	<i>Present</i>
Dan Karant	<i>01/01/2021-12/31/2025</i>	<i>Present</i>
Janel Koellner	<i>02/09/2023-03/31/2025</i>	<i>Present</i>
Dr. Gayleen Kolazcewski	<i>01/01/2020-12/31/2023</i>	<i>Present</i>
Dr. Aleksandra Mamonis	<i>01/01/2020-12/31/2023</i>	<i>Present</i>
Jeffrey Snell	<i>04/01/2022-03/31/2026</i>	<i>Present</i>
Marco Sommerville	<i>01/01/2023-12/31/2026</i>	<i>Present</i>
Karen Talbott	<i>01/01/2023-12/31/2026</i>	<i>Present</i>
Dr. Kenneth Varian	<i>04/28/2022-12/31/2024</i>	<i>Present</i>
Sheila Williams	<i>01/01/2022-12/31/2025</i>	<i>Present</i>

Others present: Tonia Burford, Angela Burgess, Joanne Emery, Brian Hudson, Clay Knapp, Sarah McKee, Eddie Mink, Brenda Pickle, Dr. Erika Sobolewski, Shaleeta Smith, Donna Skoda, Toby Weber and Christina Woodside.

**Summit County Combined General Health District
Board of Health Meeting
Thursday, August 10, 2023 - 5 p.m.
Boardroom - Building A**



Public Conference: 330 926 5796; ID#74883

MINUTES

D. Approval of the Minutes of the Regular Board Meeting

Motion by Dr. Blakeslee, seconded by Mr. Karant to approve the Board of Health meeting minutes from July 13, 2023.

Approved by voice vote.

E. Public and Staff Comments (three minute maximum.) - None.

F. Reading of Schedule E - Late Filings - None.

Motion by _____, seconded by _____ to accept Schedule E - Late Filings:

G. Motion by Ms. Goss, seconded by Ms. Billow to adopt Resolution No. 030-23, entitled "Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda."

Schedule A	Personnel
Schedule B	Employee Training and Travel Expenses
Schedule C	Contracts
Schedule D	Finance
Schedule E	Late Filings

Approved by voice vote.

H. Health Commissioner's Report

- 1. 2023-2025 DRAFT Strategic Plan (See Enclosure.) Ms. Skoda reported the plan was sent to the full Board. Final touches will be completed and resubmitted to the Strategic Planning Committee.**
- 2. 2023 All Staff Picnic - Wednesday, August 23, 2023 at Coventry Oaks Pavilion, 40 Axline Avenue, Akron, Ohio from 11:00 a.m. to 4:00 p.m.**
- 3. Township Association of Summit County - SCPH will host the Tuesday, September 5, 2023 dinner/meeting at 5:30 p.m.; Summit Auditorium.**
- 4. The Financial Operations Committee will meet immediately after the August 10, 2023 Board of Health Meeting in the Boardroom.**

**Summit County Combined General Health District
Board of Health Meeting
Thursday, August 10, 2023 – 5 p.m.
Boardroom – Building A**



Public Conference: 330 926 5796; ID#74883

MINUTES

- 5. The Human Resources Committee will meet immediately after the August 10, 2023 Board of Health Meeting in Command Control.**
- 6. The Governance Committee will meet immediately after the September 12, 2023 Board of Health Meeting in the Boardroom.**

Ms. Skoda advised there was enough Board of Health votes to change the September Board of Health meeting to Tuesday, September 12, 2023 at 5 p.m. due to the mandated AOHC Fall Conference which is how we get our State Subsidy currently at \$200,000.

Mr. Karant explained Governance Committee responsibilities.

I. Fiscal Report

- 1. Motion by Dr. Mamonis, seconded by Dr. Varian to authorize the purchase of a mobile healthcare unit to be used by SCPH for administering clinical services in underserved areas of Summit County and for use in providing mutual aid to regional partners.**

Approved by voice vote.

- 2. COVID-19 Rolling Expense Report** *(See Enclosure.)*
- 3. Monthly Reports Update.** *Mr. Knapp reported back to the same monthly reporting. Some fine tuning still exists.*
- 4. 2022 Audit Accepted by Auditor of State with No Changes** – *Mr. Knapp reported the audit has been accepted with no changes.*

J. Environmental Report – *Ms. Burford reported revisions needed based on food safety surveys conducted over the summer. Ms. Burford commended the food safety program over the same. Very few items were found during the surveys. These are older resolutions that needed some housekeeping. There is one new resolution and three amendments.*

- 1. Motion by Dr. DePompei, seconded by Mr. Karant, to adopt Resolution No. 031-23 entitled "Resolution of the Board of Health of the Summit County Combined General Health District delegating authority to the Health Commissioner, Assistant Health Commissioner, Director of Environmental Health, Managers and Supervisors in Environmental Health to remove**

**Summit County Combined General Health District
Board of Health Meeting
Thursday, August 10, 2023 – 5 p.m.
Boardroom – Building A**



Public Conference: 330 926 5796; ID#74883

MINUTES

from use any article if it presents a public health hazard in a retail food establishment and declaring it an emergency" (See Enclosure.)

Approved by voice vote.

2. **Motion by Ms. Talbott, seconded by Mr. Snell, to amend Resolution No 159-02 entitled "Resolution amending the supplement to section 3717 of the Ohio Revised Code, by delegating authority to the Health Commissioner to suspend a food service operation or a retail food establishment license when continued operation of said food service operation or retail food establishment constitutes an immediate danger to the public health and declaring it an emergency" (See Enclosure.)**

Approved by voice vote.

3. **Motion by Dr. DePompei, seconded by Dr. Varian, to amend Resolution No 157-02 entitled "Resolution amending the supplement to section 3717 of the Ohio Revised Code, by delegating authority to the Health Commissioner and other qualified persons to conduct inspections and assist the Board of Health by performing routine services in the administration and enforcement of chapter 3717 of the Ohio Revised Code and the rules adopted under it and declaring it an emergency" (See Enclosure.)**

Approved by voice vote.

4. **Motion by Mr. Karant, seconded by Ms. Billow, to amend Resolution No 199-13 entitled "Amend the Resolution of the Board of Health of the Summit County Combined General Health District delegating authority to the Health Commissioner, Assistant Health Commissioner, Director of Environmental Health, Assistant Director of Environmental Health or Supervisors in Environmental Health to embargo food that may be adulterated or so misbranded as to be dangerous or fraudulent in a food service operation or a retail food establishment" (See Enclosure.)**

Approved by voice vote.

- K. Clinical Health/Medical Director's Report (See Enclosure) – Dr. Sobolewski reported black-legged ticks are the carriers for *Borrelia burgdorferi* responsible for Lyme disease. Summit County is in the top ten of positivity for ticks that carry Lyme disease. As of March, 2023, 44% of ticks tested carried Lyme disease. This is a significant increase in the last decade. In 2013, 0.63% of dogs tested positive for Lyme disease. In 2022, 3.69% of dogs tested positive for Lyme disease. Please be aware. Check for ticks after spending time outdoors. Mr. Snell requested Narcan talking points uploaded to the Board website. Dr. DePompei would like to see how many did recover; go to counseling; change their lifestyle?**

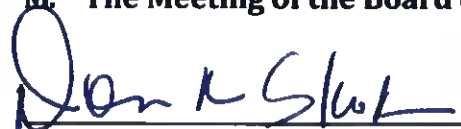
**Summit County Combined General Health District
Board of Health Meeting
Thursday, August 10, 2023 - 5 p.m.
Boardroom - Building A**



Public Conference: 330 926 5796; ID#74883

MINUTES

- 1. Communicable Disease Report** *(See Enclosure.)*
- 2. Vector Borne Disease Report** *(See Enclosure.)*
- L. Miscellaneous Business** - *No Executive Session*
- M. The Meeting of the Board of Health adjourned at 6:17 p.m.**


Secretary


President

The next meeting of the Board of Health is scheduled **Tuesday, September 12, 2023**
at 5:00 p.m. in the **Boardroom- Building A.**

**Summit County Combined General Health District
Board of Health Meeting
Thursday, August 10, 2022 - 5 p.m.
Boardroom - Building A**



SCHEDULE A - PERSONNEL

- 1. Approve the appointment of Leah Spangenburg, Office Manager, full-time, \$21.13 per hour effective August 28, 2023** *(Leah will work in the Dental Clinic.)*
- 2. Approve the change of status of Aaron Moore, Registered Environmental Health Specialist, full-time to intermittent, with no change in pay, effective August 28, 2023** *(Aaron has worked at SCPH for nine years in multiple programs, most recently in the Healthy Homes Program. He will be changing to intermittent status to further his education and will conduct after-hours work in the Healthy Homes and Food Safety programs.)*
- 3. Approve the change of status of Tory Coyle, Environmental Health Coordinator, full-time to intermittent, with no change in pay, effective August 14, 2023** *(Tory has worked at SCPH for five years in the Water Quality program. He will be changing to intermittent status in the Water Quality program to further his education.)*
- 4. Approve the appointment of Alexander Smearman, Environmental Health Specialist-in-Training, \$26.82 per hour, full-time, effective August 28, 2023** *(Alexander has a Bachelors in Environment and Conservation Biology from Kent State University. He will work in the Water Quality program.)*
- 5. Approve the appointment of Danielle Dunkman, Environmental Health Specialist-in-Training, \$26.82 per hour, full-time, effective August 28, 2023** *(Danielle has a Bachelors in Environmental Studies from the University of Cincinnati and has worked as an EHSIT. She will work in the Healthy Homes programs.)*
- 6. Approve the resignation of Andrew Mallamaci, Student/Temporary Help/Mosquito Program, effective August 3, 2023** *(Andrew has been working in the Mosquito program since May 2023 for a total of three months.)*
- 7. Approve the resignation of Adam McInerney, Student/Temporary Help/Mosquito Program, effective August 3, 2023** *(Adam has been working in the Mosquito program since May 2023 for a total of three months.)*
- 8. Approve the resignation of Madison Mandelke, Student/Temporary Help/Mosquito Program, effective August 3, 2023** *(Madison has been working in the Mosquito program since June 2023 for a total of two months.)*

**Summit County Combined General Health District
Board of Health Meeting
Thursday, August 10, 2022 - 5 p.m.
Boardroom - Building A**



SCHEDULE A - PERSONNEL

- 9. Approve the resignation of Jessica Silvestri, Student/Temporary Help/Mosquito Program, effective August 10, 2023** *(Jessica has been working in the Mosquito program since June 2023 for a total of two and a half months.)*

**Summit County Combined General Health District
Board of Health Meeting
Thursday, August 10, 2023 - 5 p.m.
Boardroom - Building A**



SCHEDULE B - EMPLOYEE TRAINING AND TRAVEL



AUGUST TRAINING AND TRAVEL REPORT 2023

Travel Request 24 Bridges Out of Poverty Training

Overview	Total Request Cost: \$28.28
-----------------	------------------------------------

Description: It is an all day training where you learn how economic realities of poverty, middle class and wealth impact individuals, communities, systems and structures. In order to positively impact the education and lives of individuals in poverty, we must explore the way we think and behave. Bridges Summit County Workshops offers a structure to help us assess the mindsets and world views we hold as individuals, institutions and communities. It helps us define and visualize the experience in economic class environments in order to increase our understanding.

Owner: Marlene Martin(1086)	Status: PENDING BOARD APPROVAL
Start Date: 11/16/2023	End Date: 11/16/2023
Travel Type: Event	Funding Source: General

Events	Events Cost: \$25.00
---------------	-----------------------------

Name: Bridges Out of Poverty	Total: \$25.00
------------------------------	----------------

Start Date: 11/16/2023	End Date: 11/16/2023	Host: United Way
------------------------	----------------------	------------------

Address: 37 N. High St., Akron, OH

Notes: It is an all day training where you learn how economic realities of poverty, middle class and wealth impact individuals, communities, systems and structures. In order to positively impact the education and lives of individuals in poverty, we must explore the way we think and behave. Bridges Summit County Workshops offers a structure to help us assess the mindsets and world views we hold as individuals, institutions and communities. It helps us define and visualize the experience in economic class environments in order to increase our understanding.

Attendee	Registration Cost
Monica Burney (4451)	\$25.00

Travel Expenses	Travel Cost: \$0.00
------------------------	----------------------------

Monica Burney (4451)	Total: \$0.00
----------------------	---------------

Lodging: \$0.00	Meals: \$0.00	Airfare: \$0.00
-----------------	---------------	-----------------

Notes:

Vehicle Expenses	Vehicles Cost: \$3.28
-------------------------	------------------------------

Monica Burney (4451)	Vehicle Type: Personal	Total: \$3.28
----------------------	------------------------	---------------

Miles: 5.00	Mileage @ \$0.655/mile: \$0.00
-------------	--------------------------------

Parking Cost: \$0.00	Misc. Cost: \$0.00
----------------------	--------------------



Travel Request 25 Tobacco Free Ohio Alliance

Overview	Total Request Cost: \$170.30
-----------------	-------------------------------------

Description: Mandatory TFOA meeting for tobacco grant, held in person.			
Owner: Jessica Wingert(3259)	Status: PENDING BOARD APPROVAL		
Start Date: 10/10/2023	End Date: 10/10/2023	Travel Type: Event	Funding Source: General

Events	Events Cost: \$0.00
---------------	----------------------------

Name: Tobacco Free Ohio Alliance Meeting			Total: \$0.00
Start Date: 10/10/2023	End Date: 10/10/2023	Host: ODH & TFOA	
Address: 274 E. 1st Ave., Columbus, OH			
Notes: Mandatory TFOA meeting in-person			
Attendee		Registration Cost	
Jessica Wingert (3259)		\$0.00	
Sara Russo (4434)		\$0.00	

Travel Expenses	Travel Cost: \$0.00
------------------------	----------------------------

Vehicle Expenses	Vehicles Cost: \$170.30
-------------------------	--------------------------------

Jessica Wingert (3259)		Vehicle Type: Personal	Total: \$170.30
Miles: 260.00	Mileage @ \$0.655/mile: \$170.30		
Parking Cost: \$0.00	Misc. Cost: \$0.00		



Travel Request 26 Health Educators Institute

Overview	Total Request Cost: \$653.60
-----------------	-------------------------------------

Description: Annual Health Educators Institute conference by the OSOPHE. Receive 17 CHES credits. I am also on the OSOPHE board and help with conference.			
Owner: Jessica Wingert(3259)	Status: PENDING BOARD APPROVAL		
Start Date: 10/11/2023	End Date: 10/13/2023	Travel Type: Event	Funding Source: General

Events	Events Cost: \$250.00
---------------	------------------------------

Name: Health Educators Institute		Total: \$250.00
Start Date: 10/11/2023	End Date: 10/13/2023	Host: Ohio Society for Public Health Education
Address: 14755 Cadiz Rd., Lore City, OH		
Notes: Annual conference for OSOPHE. Skill building and resources. I can get 17 CHES credits		
Attendee	Registration Cost	
Jessica Wingert (3259)	\$250.00	

Travel Expenses	Travel Cost: \$325.00
------------------------	------------------------------

Jessica Wingert (3259)		Total: \$325.00
Lodging: \$325.00	Meals: \$0.00	Airfare: \$0.00
Notes: 2 nights		

Vehicle Expenses	Vehicles Cost: \$78.60
-------------------------	-------------------------------

Jessica Wingert (3259)		Total: \$78.60
Vehicle Type: Personal		
Miles: 120.00	Mileage @ \$0.655/mile: \$78.60	
Parking Cost: \$0.00	Misc. Cost: \$0.00	



Travel Request 27

Bridges out Of Poverty Training

Overview	Total Request Cost: \$50.00
-----------------	------------------------------------

Description: Mandatory training			
Owner: Lillian Kuzmik(4337)	Status: PENDING BOARD APPROVAL		
Start Date: 9/21/2023	End Date: 9/21/2023	Travel Type: Event	Funding Source: General

Events	Events Cost: \$50.00
---------------	-----------------------------

Name: Bridges out of Poverty			Total: \$50.00
Start Date: 9/21/2023	End Date: 9/21/2023	Host: United Way	
Address:			
Notes: for Alayna Fellers and Mikaela Johnson			
Attendee	Registration Cost		
Alayna Fellers (4421)	\$25.00		
Mikaela Johnson (4433)	\$25.00		

Travel Expenses	Travel Cost: \$0.00
------------------------	----------------------------

Vehicle Expenses	Vehicles Cost: \$0.00
-------------------------	------------------------------



Travel Request 31 Bridges out of Poverty Training

Overview	Total Request Cost: \$25.00
-----------------	------------------------------------

Description: Mandatory Training			
Owner: Lillian Kuzmik(4337)		Status: PENDING BOARD APPROVAL	
Start Date: 11/16/2023	End Date: 11/16/2023	Travel Type: Event	Funding Source: General

Events	Events Cost: \$25.00
---------------	-----------------------------

Name: Bridges out of Poverty			Total: \$25.00
Start Date: 11/16/2023	End Date: 11/16/2023	Host: United Way	
Address:			
Notes: for Andrea Romano			
Attendee		Registration Cost	
Andrea Romano (4423)		\$25.00	

Travel Expenses	Travel Cost: \$0.00
------------------------	----------------------------

Vehicle Expenses	Vehicles Cost: \$0.00
-------------------------	------------------------------



Travel Request 32
Ohio Society for Public Health
Education (SOPHE) Health Educator's
Institute

Overview	Total Request Cost: \$767.38
-----------------	-------------------------------------

Description: Ohio SOPHE Health Educator's Institute held at Salt Fork State Park Conference Center from October 11-13th.			
Owner: Shelby Mills(4374)	Status: PENDING BOARD APPROVAL		
Start Date: 10/11/2023	End Date: 10/13/2023	Travel Type: Event	Funding Source: General

Events	Events Cost: \$320.00
---------------	------------------------------

Name: Ohio SOPHE Health Educator's Institute			Total: \$320.00
Start Date: 10/11/2023	End Date: 10/13/2023	Host: Ohio SOPHE	
Address: 14755 Cadiz Rd., Lore City, OH			
Notes: 2023 Health Educators Institute Registration held at Salt Fork State Park Conference Center from October 11-13th.			
Attendee	Registration Cost		
Shelby Mills (4374)	\$320.00		

Travel Expenses	Travel Cost: \$300.00
------------------------	------------------------------

Shelby Mills (4374)			Total: \$300.00
Lodging: \$300.00	Meals: \$0.00	Airfare: \$0.00	
Notes: Meal cost is included in the registration cost. Hotel cost includes 135/night plus taxes and fees.			

Vehicle Expenses	Vehicles Cost: \$147.38
-------------------------	--------------------------------

Shelby Mills (4374)		Vehicle Type: Personal	Total: \$147.38
Miles: 225.00	Mileage @ \$0.655/mile: \$147.38		
Parking Cost: \$0.00	Misc. Cost: \$0.00		



Travel Request 33 Bridges out of Poverty

Overview	Total Request Cost: \$56.55
-----------------	------------------------------------

Description: Required Training			
Owner: Donna Barrett(4071)		Status: PENDING BOARD APPROVAL	
Start Date: 9/21/2023	End Date: 9/21/2023	Travel Type: Event	Funding Source: General

Events	Events Cost: \$40.00
---------------	-----------------------------

Name: Bridges Out of Poverty			Total: \$40.00
Start Date: 9/21/2023	End Date: 9/21/2023	Host: United Way of Summit and Medina	
Address: 37 N. High St., Akron, OH			
Notes: Required			
Attendee	Registration Cost		
Heather Gerrets (4432)	\$40.00		

Travel Expenses	Travel Cost: \$0.00
------------------------	----------------------------

Vehicle Expenses	Vehicles Cost: \$16.55
-------------------------	-------------------------------

Heather Gerrets (4432)		Vehicle Type: Personal	Total: \$16.55
Miles: 10.00	Mileage @ \$0.655/mile: \$6.55		
Parking Cost: \$10.00	Misc. Cost: \$0.00		



Travel Request 34

2023 Society for Human Resource Management (SHRM) HR Conference

Overview	Total Request Cost: \$2,280.53
-----------------	---------------------------------------

Description: 2023 SHRM HR Conference for HR Staff			
Owner: Eric Flint(4384)	Status: PENDING BOARD APPROVAL		
Start Date: 9/20/2023	End Date: 9/22/2023	Travel Type: Event	Funding Source: General

Events	Events Cost: \$1,358.00
---------------	--------------------------------

Name: 2023 Ohio SHRM HR Conference		Total: \$1,358.00
Start Date: 9/20/2023	End Date: 9/22/2023	Host: Ohio SHRM State Council
Address: 7000 Kalahari Dr., Sandusky, OH		
Notes: Ohio HR Conference		
Attendee	Registration Cost	
Eric Flint (4384)	\$679.00	
Misha Cobaugh Lee (4445)	\$679.00	

Travel Expenses	Travel Cost: \$840.00
------------------------	------------------------------

Eric Flint (4384)		Total: \$420.00
Lodging: \$300.00	Meals: \$120.00	Airfare: \$0.00
Notes: Lodging and \$40 per day meal cost (per policy) not expected to be needed. Separate Rooms		
Misha Cobaugh Lee (4445)		Total: \$420.00
Lodging: \$300.00	Meals: \$120.00	Airfare: \$0.00
Notes: Lodging and \$40 per day meal cost (per policy) not expected to be needed. Separate Rooms		

Vehicle Expenses	Vehicles Cost: \$82.53
-------------------------	-------------------------------

Eric Flint (4384)		Total: \$82.53
Vehicle Type: Personal		
Miles: 126.00	Mileage @ \$0.655/mile: \$82.53	
Parking Cost: \$0.00	Misc. Cost: \$0.00	



Travel Request 35

Benjamin Rose Institute (BRI)Aging Well

Overview	Total Request Cost: \$117.03
-----------------	-------------------------------------

Description: Presenter			
Owner: Donna Barrett(4071)	Status: PENDING BOARD APPROVAL		
Start Date: 9/8/2023	End Date: 9/8/2023	Travel Type: Event	Funding Source: General

Events	Events Cost: \$100.00
---------------	------------------------------

Name: BRI Aging Well			Total: \$100.00
Start Date: 9/8/2023	End Date: 9/8/2023	Host: Benjamin Rose Institute on Aging	
Address: 11890 Fairhill Rd., Cleveland, OH			
Notes: Panel presentation focused on aging well and how SCPH prioritized older adults.			
Attendee	Registration Cost		
Donna Barrett (4071)	\$100.00		

Travel Expenses	Travel Cost: \$0.00
------------------------	----------------------------

Vehicle Expenses	Vehicles Cost: \$17.03
-------------------------	-------------------------------

Donna Barrett (4071)	Vehicle Type: Personal	Total: \$17.03
Miles: 26.00	Mileage @ \$0.655/mile: \$17.03	
Parking Cost: \$0.00	Misc. Cost: \$0.00	



Travel Request 40
Government Finance Officers Association
(GFOA) Governmental Accounting
Standards Board (GAAP) Update Virtual
Conference 2023

Overview **Total Request Cost: \$150.00**

Description: GFOA GAAP Update Virtual Conference 2023 - No mileage
 Owner: Clay Knapp(4282) Status: PENDING BOARD APPROVAL
 Start Date: 11/2/2023 End Date: 11/2/2023 Travel Type: Event Funding Source: General

Events **Events Cost: \$150.00**

Name: GFOA GAAP Update Virtual Conference 2023 Total: \$150.00
 Start Date: 11/2/2023 End Date: 11/2/2023 Host: GFOA
 Address:
 Notes: Virtual

Attendee	Registration Cost
Clay Knapp (4282)	\$150.00

Travel Expenses **Travel Cost: \$0.00**

Clay Knapp (4282) Total: \$0.00
 Lodging: \$0.00 Meals: \$0.00 Airfare: \$0.00
 Notes:

Vehicle Expenses **Vehicles Cost: \$0.00**

Clay Knapp (4282) Total: \$0.00
 Vehicle Type: Personal
 Miles: 0.00 Mileage @ \$0.655/mile: \$0.00
 Parking Cost: \$0.00 Misc. Cost: \$0.00



Travel Request 36

Columbus DIS/DIS Supervisor Meeting

Overview	Total Request Cost: \$479.54
-----------------	-------------------------------------

Description: Mandatory 2 day meeting in Columbus			
Owner: Kayla Petranic(4383)	Status: PENDING BOARD APPROVAL		
Start Date: 10/17/2023	End Date: 10/18/2023	Travel Type: Event	Funding Source: General

Events	Events Cost: \$0.00
---------------	----------------------------

Name: ODH DIS/DIS Supervisor Training			Total: \$0.00
Start Date: 10/17/2023	End Date: 10/18/2023	Host: ODH	
Address: 4200 Surface Rd., Columbus, OH			
Notes: Mandatory training for DIS and DIS supervisor. DIS (Frank Osco and Griffin Brown) have to attend 1 day, Oct 17. DIS supervisor (Kayla Petranic) and grant coordinator (Brooke Semonin) have to attend Oct 17-18th.			
Attendee	Registration Cost		
Kayla Petranic (4383)	\$0.00		
Brooke Semonin (2166)	\$0.00		
Frank Osco (3298)	\$0.00		
Griffin Brown (4239)	\$0.00		

Travel Expenses	Travel Cost: \$304.00
------------------------	------------------------------

Kayla Petranic (4383)			Total: \$252.00
Lodging: \$200.00	Meals: \$52.00	Airfare: \$0.00	
Notes:			

Brooke Semonin (2166)			Total: \$52.00
Lodging: \$0.00	Meals: \$52.00	Airfare: \$0.00	
Notes:			

Vehicle Expenses	Vehicles Cost: \$175.54
-------------------------	--------------------------------

Kayla Petranic (4383)		Vehicle Type: Personal	Total: \$175.54
Miles: 268.00	Mileage @ \$0.655/mile: \$175.54		
Parking Cost: \$0.00	Misc. Cost: \$0.00		



Travel Request 38 G-557 Rapid Needs Assessment

Overview	Total Request Cost: \$0.00
-----------------	-----------------------------------

Description: *This is a "Required" course in the Advanced Professional Series (APS) program* This course provides information and resources to enable participants to develop an effective Damage Assessment Program and conduct rapid and effective needs assessments. A good assessment allows community leaders to prioritize response actions ensuring the greatest life-saving and life sustaining benefits.

Owner: Colin Nolte(4379)

Status: PENDING BOARD APPROVAL

Start Date: 9/20/2023

End Date: 9/20/2023

Travel Type: Event

Funding Source: General

Address: Lake County EOC - 8505 Garfield Rd., Mentor, OH, 44060

Notes: No expenses (Using Agency Vehicle)

Events	Events Cost: \$0.00
---------------	----------------------------

Travel Expenses	Travel Cost: \$0.00
------------------------	----------------------------

Vehicle Expenses	Vehicles Cost: \$0.00
-------------------------	------------------------------



Travel Request 45 Association of Health Commissioners (AOHC) Fall Conference

Overview **Total Request Cost: \$3,901.10**

Description: Required conference in Dublin, OH
 Owner: Tonia White-Burford(2191) Status: PENDING BOARD APPROVAL
 Start Date: 9/13/2023 End Date: 9/15/2023 Travel Type: Event Funding Source: General

Events **Events Cost: \$900.00**

Name: AOHC Fall Conference Total: \$900.00
 Start Date: 9/13/2023 End Date: 9/15/2023 Host: AOHC
 Address: 5100 Upper Metro Place, Dublin, OH

Attendee	Registration Cost
Tonia White-Burford (2191)	\$200.00
Joanne Emery (3307)	\$200.00
Erika Sobolewski (4229)	\$100.00
Angela Burgess (1110)	\$200.00
Donna Skoda (1087)	\$200.00

Travel Expenses **Travel Cost: \$1,940.00**

Tonia White-Burford (2191)	Total: \$388.00
Lodging: \$350.00 Meals: \$38.00 Airfare: \$0.00	
Notes:	
<hr style="border-top: 1px dashed #000;"/>	
Joanne Emery (3307)	Total: \$388.00
Lodging: \$350.00 Meals: \$38.00 Airfare: \$0.00	
Notes:	
<hr style="border-top: 1px dashed #000;"/>	
Erika Sobolewski (4229)	Total: \$388.00
Lodging: \$350.00 Meals: \$38.00 Airfare: \$0.00	
Notes:	
<hr style="border-top: 1px dashed #000;"/>	
Angela Burgess (1110)	Total: \$388.00
Lodging: \$350.00 Meals: \$38.00 Airfare: \$0.00	
Notes:	
<hr style="border-top: 1px dashed #000;"/>	
Donna Skoda (1087)	Total: \$388.00
Lodging: \$350.00 Meals: \$38.00 Airfare: \$0.00	
Notes:	

Vehicle Expenses**Vehicles Cost: \$1,061.10**

Tonia White-Burford (2191)	Vehicle Type: Personal	Total: \$176.85
Miles: 270.00	Mileage @ \$0.655/mile: \$176.85	
Parking Cost: \$0.00	Misc. Cost: \$0.00	
Donna Skoda (1087)	Vehicle Type: Personal	Total: \$353.70
Miles: 540.00	Mileage @ \$0.655/mile: \$353.70	
Parking Cost: \$0.00	Misc. Cost: \$0.00	
Erika Sobolewski (4229)	Vehicle Type: Personal	Total: \$176.85
Miles: 270.00	Mileage @ \$0.655/mile: \$176.85	
Parking Cost: \$0.00	Misc. Cost: \$0.00	
Joanne Emery (3307)	Vehicle Type: Personal	Total: \$176.85
Miles: 270.00	Mileage @ \$0.655/mile: \$176.85	
Parking Cost: \$0.00	Misc. Cost: \$0.00	
Angela Burgess (1110)	Vehicle Type: Personal	Total: \$176.85
Miles: 270.00	Mileage @ \$0.655/mile: \$176.85	
Parking Cost: \$0.00	Misc. Cost: \$0.00	



MULTIPLE MEETINGS

Travel Request 43

Northeast Ohio Multidrug-Resistant Organisms (MDRO) Work Group

Overview	Total Request Cost: \$0.00
-----------------	-----------------------------------

Description: A workgroup in the NE region, consisting of members from the local health jurisdictions, to work on a regional approach to MDRO containment. The workgroup would meet monthly. Most meetings will be virtual, but we will have in person meetings quarterly, starting with the first meeting. Cuyahoga County Board of Health will host. 5550 Venture Drive, Parma, OH 44130. Phone: (216) 201-2000

Owner: Shawna Graubner (3284)

Status: PENDING BOARD APPROVAL

Start Date: 8/1/2023

End Date: 12/31/2023

Travel Type: Event

Funding Source: General

Events	Events Cost: \$0.00
---------------	----------------------------

Name: NE OH MDRO Work Group	Total: \$0.00
-----------------------------	---------------

Start Date: 8/1/2023

End Date: 12/31/2023

Host: Ohio Department of Health

Address: 5550 Venture Dr., Parma, OH

Notes: A workgroup in the NE region, consisting of members from the local health jurisdictions, to work on a regional approach to MDRO containment.

Attendee	Registration Cost
Shawna Graubner (3284)	\$0.00
Violet Hoffman (4424)	\$0.00

Travel Expenses	Travel Cost: \$0.00
------------------------	----------------------------

Vehicle Expenses	Vehicles Cost: \$0.00
-------------------------	------------------------------

Shawna Graubner (3284)

Vehicle Type: Fleet

Total: \$0.00

Gas Cost: \$0.00

Rental/Fare: \$0.00

Parking Cost: \$0.00

Misc. Cost: \$0.00

**Summit County Combined General Health District
Board of Health Meeting
Thursday, August 10, 2023 - 5 p. m.
Boardroom - Building A**



SCHEDULE C - CONTRACTS

A. Environmental Health

- 1. Adopt Contract No. 200038 authorizing an amended agreement between Summit County Combined General Health District and Ohio EPA to increase the contract dollar amount of the Air Quality Agreement (pending Prosecutor approval for the period of July 1, 2021 to September 30, 2023 in an amount not to exceed \$2,605,931 payable to SCCGHD.)**

B. Family Health

- 1. Adopt Contract No. 200034 authorizing an amended agreement between Summit County Combined General Health District and United Way of Summit and Medina to increase the contract dollar amount of the Healthy Moms and Babies Agreement (pending Prosecutor approval for the period of July 1, 2022 to June 30, 2024 in an amount not to exceed \$283,122.00 payable to United Way of Summit and Medina.)**
- 2. Adopt Contract No. 200035 authorizing an amended agreement between Summit County Combined General Health District and Summa Health System and Summa Physicians Inc. DBA Summa Health Medical Group to increase the contract dollar amount of the Healthy Moms and Babies Agreement (pending Prosecutor approval for the period of July 1, 2022 to June 30, 2024 in an amount not to exceed \$256,805.56 payable to Summa Health System and Summa Physicians Inc.)**
- 3. Adopt Contract No. 200036 authorizing an amended agreement between Summit County Combined General Health District and Fathers and Sons of NE Ohio to decrease the contract dollar amount of the Healthy Moms and Babies Agreement (pending Prosecutor approval for the period of July 1, 2022 to June 30, 2024 in an amount not to exceed \$123,580.00 payable to Fathers and Sons of NE Ohio.)**

**Summit County Combined General Health District
Board of Health Meeting
Thursday, August 10, 2023 - 5 p. m.
Boardroom - Building A**



SCHEDULE C - CONTRACTS

C. Office of the Health Commissioner

- 1. Adopt Contract No. 200030 authorizing an amended agreement between Summit County Combined General Health District and Spectrum Business for Fiber Internet Services (pending Prosecutor approval for the period of July 15, 2019 through October 28, 2023 in an amount not to exceed \$29,050.00 payable to Spectrum Business.)**
- 2. Adopt Contract No. 200031 authorizing an amended agreement between Summit County Combined General Health District and Spectrum Business for SIP Phone Service (pending Prosecutor approval for the period of July 15, 2019 through March 10, 2026 in an amount not to exceed \$38,544.00 payable to Spectrum Business.)**
- 3. Adopt Contract No. 200040 authorizing an amended intergovernmental agreement between Summit County and Medina Workforce Area Council of Governments and Summit County Combined General Health District to provide funding for a Substance Abuse Network Coordinator to improve workplace wellness in the community by providing information, education, and professional development for employers impacted by the Opioid Epidemic (pending Prosecutor approval for the period of July 1, 2022 to March 31, 2024 in an amount not to exceed \$183,494.70 payable to SCCGHD.)**

**Summit County Combined General Health District
Board of Health Meeting
Thursday, August 10, 2023 5:00p.m.
Boardroom - Building A**



SCHEDULE D - FINANCE



SUMMIT COUNTY PUBLIC HEALTH

Monthly Cash Statement As of July 2023

Cash Receipts		General Fund	Special Revenue	Total
	Environmental Health Fees	\$1,771,913	\$130,450	\$1,902,363
	Federal Funds Reimbursement	\$17,989	\$5,829,719	\$5,847,708
	Local Contracts (Including Akron)	\$2,080,855	\$138,216	\$2,219,071
	Local Taxation	\$1,615,338	\$0	\$1,615,338
	Miscellaneous Receipts	\$178,224	\$0	\$178,224
	Personal Health Services	\$335,628	\$4,338	\$339,966
	PH General Fund 2023 (PH General Fund 2023)	\$606	\$0	\$606
PH STI Prevention FY23	(PH STI Prevention FY23	\$0	\$306	\$306
	Rental of Property	\$48,216	\$0	\$48,216
	Reproductive Health FY23 (Reproductive Health FY23)	\$0	\$506	\$506
	Reproductive Health FY24 (Reproductive Health FY24)	\$0	\$507	\$507
	State Fees	\$636,943	\$0	\$636,943
	State Subsidy	\$312,095	\$0	\$312,095
	Vital Statistics	\$369,567	\$0	\$369,567
	Total Cash Receipts	\$7,367,374	\$6,104,042	\$13,471,416
Cash Disbursements		General Fund	Special Revenue	Total
	Salaries	\$3,055,362	\$2,961,718	\$6,017,081
	PERS/Workers Comp/Medicare	\$462,804	\$454,997	\$917,800
	Health Benefits	\$552,735	\$509,660	\$1,062,395
	Travel	\$41,162	\$98,793	\$139,955
	Supplies	\$251,162	\$634,568	\$885,730
	Contracts Services/Repairs	\$828,878	\$2,634,772	\$3,463,651
	Building Rental	\$16,900	\$81,388	\$98,288
	Advertising and Printing	\$9,799	\$189,639	\$199,438
	Other Expenses	\$11,682	\$35,739	\$47,421
	Equipment	\$121,488	\$336,968	\$458,456
	Remittance to State	\$553,493	\$0	\$553,493
	Total Cash Disbursements	\$5,905,466	\$7,938,242	\$13,843,708
	Receipts Less Disbursements	\$1,461,908	(\$1,834,200)	(\$372,292)
	Reserve for Encumbrances	\$17,243,413	\$4,113,430	\$21,356,843
	FUND BALANCE	\$18,705,321	\$2,279,230	\$20,984,551



Summit County Public Health

General Fund Executive Summary

July 2023 Financial Report

	<u>2022 YTD</u> <u>Actual</u>	<u>2023 YTD</u> <u>Actual</u>	<u>2022 vs 2023</u> <u>YTD Variance</u>
CASH RECEIPTS			
PH General Fund 2023 (9999093601)		606	606
Local Taxation	1,615,338	1,615,338	0
State Subsidy	786,152	312,095	(474,056)
Environmental Health Fees	1,545,480	1,771,913	226,434
Vital Statistics	321,755	369,567	47,813
Personal Health Services	286,481	335,628	49,146
Miscellaneous Receipts	97,774	178,224	80,450
Federal Funds Reimbursement	12,254	17,989	5,735
Local Contracts (Including Akron)	2,076,812	2,080,855	4,043
State Fees	605,324	636,943	31,619
Rental of Property	59,353	48,216	(11,137)
TOTAL CASH RECEIPTS	7,406,722	7,367,374	(39,348)
CASH DISBURSEMENTS			
Salaries	3,000,370	3,055,362	54,992
PERS/Workers Comp/Medicare	446,182	462,804	16,621
Health Benefits	543,040	552,735	9,695
Travel	35,085	41,162	6,077
Supplies	180,808	251,162	70,354
Contracts Services/Repairs	854,020	828,878	(25,142)
Building Rental	14,838	16,900	2,062
Advertising and Printing	16,462	9,799	(6,663)
Other Expenses	7,566	11,682	4,116
Equipment	176,990	121,488	(55,502)
Remittance to State	531,374	553,493	22,119
TOTAL CASH DISBURSEMENTS	5,806,735	5,905,466	98,731
Receipts Less Disbursements	1,599,987	1,461,908	(138,079)
Transfers/Advances-In	0	0	0
Transfers/Advances-Out (Disbursements)	0	0	0
Reserve for Encumbrances	14,317,177	17,243,413	2,926,236
FUND BALANCE	15,917,165	18,705,321	2,788,157