

**Summit County Combined General Health District
Board of Health Meeting
Thursday, August 11, 2022 – 5 p.m.
Summit Auditorium – Building A**



MINUTES

Public Conference: 330 926 5796; ID#74883

A. Welcome of Persons Present – Sandy Waino, Public Health Nurse

B. Call to Order

C. Board Member Roll Call:

Patricia Billow	<i>01/01/2022 -12/31/2025</i>	<i>In Person</i>
Dr. James Boex	<i>01/01/2019-12/31/2022</i>	<i>In Person</i>
Todd Burdette	<i>03/21/2022-03/20/2027</i>	<i>In Person</i>
Dr. Kimberly Cook	<i>04/01/2021-03/31/2025</i>	<i>In Person After Roll Call</i>
Dominic Cugini	<i>04/01/2019-03/31/2023</i>	<i>In Person</i>
Lynn Clark	<i>01/01/2019-12/31/2022</i>	<i>In Person</i>
Dr. Roberta DePompei	<i>01/01/2020-12/31/2023</i>	<i>In Person</i>
Barry Ganoe	<i>05/12/2022-03/31/2024</i>	<i>In Person</i>
Dr. Kristine Gill	<i>01/01/2022-12/31/2025</i>	<i>In Person</i>
Mary Jo Goss	<i>01/01/2019-12/31/2022</i>	<i>In Person</i>
Dan Karant	<i>01/01/2021-12/31/2025</i>	<i>Web Conference</i>
Dr. Gayleen Kolazcewski	<i>01/01/2020-12/31/2023</i>	<i>In Person</i>
Dr. Alexandra Mamonis	<i>01/01/2020-12/31/2023</i>	<i>Absent</i>
Jeffrey Snell	<i>04/01/2022-03/31/2026</i>	<i>In Person</i>
Marco Sommerville	<i>01/01/2019-12/31/2022</i>	<i>In Person</i>
Karen Talbott	<i>01/01/2019-12/31/2022</i>	<i>In Person</i>
Dr. Kenneth Varian	<i>04/28/2022-12/31/2024</i>	<i>In Person</i>
Sheila Williams	<i>01/01/2022-12/31/2025</i>	<i>In Person After Roll Call</i>

Others present: Tonia Burford, Angela Burgess, Joanne Emery, Clay Knapp, Eddie Mink, Brenda Pickle, Dr. Erika Sobolewski, Donna Skoda and Sandy Waino.

D. Approval of the Minutes of the Regular Board Meeting

Motion by Dr. DePompei, seconded by Ms. Clark to approve the Board of Health meeting minutes from July 14, 2022.

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Approved by voice vote; Mr. Cugini abstained.

E. Public and Staff Comments (three minute maximum.)

Mr. Cugini welcomed Sandy Waino, Public Health Nurse.

F. Reading of Schedule E – Late Filings

Motion by Mr. Ganoë, seconded by Ms. Billow to accept Schedule E – Late Filings:

SCHEDULE C – CONTRACTS

Adopt Contract No. 141236 authorizing an agreement between the Akron Parks Collaborative and the Summit County Combined General Health District supporting the refurbishment of Jewett Park through the Ohio Health Improvement Pilot Project Grant (pending Prosecutor approval for the period August 14, 2022 through May 31, 2023 in an amount not to exceed \$100,000.00 payable to Akron Parks Collaborative.)

Approved by voice vote; Ms. Clark abstained.

G. Motion by Dr. Boex, seconded by Ms. Clark to adopt Resolution No. 029-22, entitled “Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda”.

Schedule A	Personnel
Schedule B	Employee Training and Travel
Schedule C	Contracts (Mr. Cugini advised the word county was omitted in Contract No. 2 and will be corrected.)
Schedule D	Finance
Schedule E	Late Filings

Approved by voice vote.

H. Health Commissioner’s Report

1. Mask Requirement – Ms. Skoda advised the CDC will update guidance. It appears they will move away from traditional guidance. If a community is red with 200 cases per 100,000 you should mask indoors. SCPH will recommend people mask indoors and close contact situations. If CDC states you don’t have to mask, it will be impossible to enforce.

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Mr. Burdette is asked how cases are calculated at different levels? Dr. Sobolewski advised there is community level and community transmission levels. Healthcare and medical facilities should use community transmission which is accelerated usually above community levels. All summer we have been red for community transmission. All hospitals should be doing that heightened level of surveillance. Community levels just switched red last week (the rate of increase in cases, the number in beds in hospitals and number of ICU beds and number of deaths.) Whether those are increasing, plateauing or decreasing. There are percentage thresholds with those cases. There has been an abrupt increase in cases as well as increased hospital patients.

- 2. Public Health Accreditation Board (PHAB) Update** – *Ms. Skoda reported the Annual Report was submitted and accepted. We are accredited for another year. Only suggestion was the quality improvement projects. Many were put on hold due to COVID.*
- 3. Retreat Planning – Dr. Kimberly Cook** – *Ms. Skoda advised the Retreat is scheduled for Friday, October 7 from 9 a.m. – 2 p.m. at the Akron Zoo. Toby Weber has agreed to be the facilitator. The Akron Zoo donated a meeting room. The only issue is not enough staff to do food service. We may have to hire a caterer.*
- 4. Bylaws Update** – *Dr. Boex thanked Ms. Skoda and the seven members of the Bylaws Committee for meeting every two weeks for the past six months. One meeting away from finishing. Mr. Karant is looking to the Retreat for guidance on how to present results.*
- 5. The Finance & Personnel Committee will meet immediately after the August 11, 2022 Board Meeting.**
- 6. Fiscal Report**
 - a) COVID-19 Rolling Expense Report** (*See Enclosure.*)
- 7. Policy and Legislation** – *No Report.*
- I. Environmental Report** – *No Report.*

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J. Clinical Health/Medical Director's Report

1. Communicable Disease Report (See Enclosure.)

2. COVID-19 Report (See Enclosure.) *Dr. Sobolewski advised we are in the wait and watch mode. We hear there are going to be changes. We tried to be proactive with the schools. We did meet with them and reviewed current information and recreated those connections. We advised guidance was changing. It appears quarantine guidance is being squashed. Everything will follow community levels of exposure. Recommendations for increased public health measures based on yellow, orange or red. Isolation for five days will stay. Recommend masking for 10 days or a negative COVID test with an antigen. Contract tracing recommended for long-term care facilities and healthcare facilities and high-risk populations. Waiting for specific guidelines. The bivalent should arrive after Labor Day. That will be the next big push once we receive guidance.*

3. Monkeypox – *We are proactively working. We had one case. Now cases are reported per county of residency. They may reside here but do not necessarily test positive or have contacts here. We are planning for vaccination and a wait list where people can register for vaccine. Hopefully, we'll get an idea of how many numbers and tiers of risk so we'll know which order to vaccinate. There was a shortage of Jynneos vaccine. However, there is an emergency use authorization allowing health care providers to administer the Jynneos vaccine intradermally. The emergency use authorization indication is for five doses from the one dose. The full dose is FDA approved. There was one study that showed a non-inferior immune response with the one-fifth dose. There is talk at the state that we could vaccinate five times as many deemed as high risk and reach more of our public. We're in the process of having talks to see what the rest of the state is doing so that we're all doing the same thing. We are in the process of ordering more vaccine. We have website updates and community calls with partners deemed high risk.*

4. Vector Borne Disease Report (See Enclosure.)

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K. Miscellaneous Business – *Dr. Boex advised he received information from the Hudson City Finance Director stating they received the payout from the Opiate settlement. Dr. Boex asked if there were other jurisdictions that will receive money annually to do something together. Ms. Skoda reviewed lawsuit history. Jurisdictions that weren't in the bellwether created One Ohio Recovery. They have a plan and those jurisdictions receive money. Summit County is not a part of this. Ilene Shapiro has a seat on the Board. Collaboration would come from Ms. Shapiro's office. Mr. Snell advised they need a place to spend the money. Ms. Skoda will discuss with Ms. Shapiro's office.*

~~1. Motion by _____, seconded by _____, to adjourn into Executive Session at _____ p.m.~~

~~a) To conference with an attorney for the Board of Health concerning a dispute involving the Board that is the subject of imminent court action pursuant to ORC 121.22(G)(3); and~~

~~b) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to ORC 121.22(G)(1).~~

Roll Call Vote:

~~Patricia Billow (), Dr. James Boex (), Todd Burdette (), Dr. Kimberly Cook (),
Lynn Clark (), Dominic Cugini (), Dr. Roberta DePompei (), Barry Ganoë (),
Dr. Kristine Gill (), Mary Jo Goss (), Dan Karant (), Dr. Gayleen Kolazcewski (),
Dr. Aleksandra Mamonis (), Jeffrey Snell (), Marco Sommerville (),
Karen Talbott (), Dr. Kenneth Varian () and Sheila Williams ().~~

~~Motion by _____, seconded by _____, to reconvene from Executive Session at _____
p.m.~~

Roll Call Vote:


~~Patricia Billow (), Dr. James Boex (), Todd Burdette (), Dr. Kimberly Cook (),
Lynn Clark (), Dominic Cugini (), Dr. Roberta DePompei (), Barry Ganoë (),
Dr. Kristine Gill (), Mary Jo Goss (), Dan Karant (), Dr. Gayleen Kolazcewski (),
Dr. Aleksandra Mamonis (), Jeffrey Snell (), Marco Sommerville (),
Karen Talbott (), Dr. Kenneth Varian (), and Sheila Williams ().~~

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L. The meeting of the Board of Health adjourned at 5:31 p.m.



Secretary



President

**The next meeting of the Board of Health is scheduled Thursday, September 8, 2022
at 5:00 p.m. - Building A Summit Auditorium**

**Summit County Combined General Health District
Board of Health Virtual Meeting
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SCHEDULE E - LATE FILINGS

SCHEDULE C - CONTRACTS

Adopt Contract No. 141236 authorizing an agreement between the Akron Parks Collaborative and the Summit County Combined General Health District supporting the refurbishment of Jewett Park through the Ohio Health Improvement Pilot Project Grant
(pending Prosecutor approval for the period August 14, 2022 through May 31, 2023 in an amount not to exceed \$100,000.00 payable to Akron Parks Collaborative.)

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SCHEDULE A - PERSONNEL

1. **Approve the rescission of Rachel Williams, Environmental Health Specialist, full time, \$26.82 per hour.** *(Due to personal reasons, Rachel is no longer able to relocate to Akron or work for SCPH.)*
2. **Approve the appointment of Kristen Harris, Epidemiology Coordinator, full time, \$31.77 per hour, effective August 15, 2022.** *(Kristen has her Master's degree in Public Health with a focus in Epidemiology.)*
3. **Approve the appointment of Luke Pritchard, Environmental Health Specialist in Training, full time, \$26.82 per hour effective August 29, 2022** *(Luke is a recent graduate of Kent State University with a degree in Public Health and will work in the Food Safety and Recreation programs.)*
4. **Approve the appointment of Justin Best, Public Health Nurse, full time, \$27.09 per hour effective August 29, 2022** *(Justin is a graduate of Kent State University and will be working in the communicable disease unit.)*
5. **Approve the change of status of Caitlin Meier, Student/Temporary Help to Environmental Health Specialist in Training, full-time, \$26.82 per hour effective August 29, 2022** *(Caitlin worked in the Mosquito program and will transition to the Water Quality programs.)*
6. **Approve the resignation of Rebecca Sanderson, Breastfeeding Peer Helper, effective August 1, 2022.** *(Rebecca joined SCPH in June of 2022. She resigned due to personal circumstances.)*
7. **Approve the resignation of Caitlyn Chandler, Student/Temporary Help/Mosquito Program, effective August 8, 2022** *(Caitlyn has been working in the Mosquito program since May 2022 for a total of 3 months.)*
8. **Approve the resignation of Alia Baig, Student/Temporary Help/Mosquito Program, effective August 10, 2022** *(Alia has been working in the Mosquito program since May 2022 for a total of 3 months.)*
9. **Approve the resignation of Shaheen Williams, Student/Temporary Help/Mosquito Program, effective August 18, 2022** *(Shaheen has been working in the Mosquito program since May 2022 for a total of 3 months.)*

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SCHEDULE A - PERSONNEL

- 10. Approve the resignation of Kylie Kovach, Student/Temporary Help/Mosquito Program, effective August 18, 2022** *(Kylie has been working in the Mosquito program since May 2022 for a total of 3 months.)*
- 11. Approve the resignation of Caden Barone, Student/Temporary Help/Mosquito Program, effective August 18, 2022** *(Caden has been working in the Mosquito program since May 2022 for a total of 3 months.)*
- 12. Approve the resignation of Morgan Hughes, Student/Temporary Help/Mosquito Program, effective August 25, 2022** *(Morgan has been working in the Mosquito program since May 2022 for a total of 3 months.)*

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SCHEDULE B - EMPLOYEE TRAINING AND TRAVEL

AUGUST TRAINING AND TRAVEL REPORT 2022

TRAVEL OVERVIEW

Employee Name(s)	Nate King, Sue Cummings, Sara Cochrane
Employee Number(s)	2238, 3234, 4044
Date Attending	09/07/2022
Date Returning	09/07/2022
Multiple Meetings?	Yes/No: No Total # of Meetings: 1
Grant or General Fund?	General Fund

Name of Conference	Veseris Recertification Training
Name of Sponsor	Veseris
Address	5256 Broadmoor Circle
City	Canton
State	Ohio

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date::
Parking &/or Tolls	\$0		# of meals::
Registration	\$0	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: 26 \$ Amount: \$16.25		
Total Cost of Expenses: \$16.25			

MULTIPLE MEETINGS

TRAVEL OVERVIEW

Employee Name(s)	Stephen Gronow
Employee Number(s)	4198
Date Attending	10/05/2022; 11/9/2022
Date Returning	10/07/2022; 11/11/2022
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 6
Grant or General Fund?	General Fund

Name of Conference	Lean Mastery
Name of Sponsor	University of Akron
Address	Polsky Building University of Akron
City	Akron
State	Ohio

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$0		# of meals:
Registration	\$1,999.00	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: 0 \$ Amount: \$0		
Total Cost of Expenses: \$1,999.00			

TRAVEL OVERVIEW

Employee Name(s)	Megan Scott
Employee Number(s)	4352
Date Attending	07/21/2022
Date Returning	07/22/2022
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 2
Grant or General Fund?	General Fund

Name of Conference	Addiction Studies Institute
Name of Sponsor	Ohio State University Wexner Medical Center
Address	Virtual
City	
State	

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date::
Parking &/or Tolls	\$0		# of meals::
Registration	\$199.00	Total Cost of Meals	Total \$ amount for day::
Mileage \$.625/mile	Miles traveled:0 \$ Amount: \$0		
Total Cost of Expenses: \$199.00			

TRAVEL OVERVIEW

Employee Name(s)	Danielle Atkinson
Employee Number(s)	4356
Date Attending	04/25/2022
Date Returning	04/30/2022
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 5
Grant or General Fund?	General Fund

Name of Conference	Network+ Virtual Training
Name of Sponsor	United Training
Address	
City	
State	

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date: \$0
Parking &/or Tolls	\$0		# of meals: 0
Registration	\$1,485.00	Total Cost of Meals	Total \$ amount for day: 0
Mileage \$.625/mile	Miles traveled: 0 \$ Amount: \$0		
Total Cost of Expenses: \$1,485.00			

TRAVEL OVERVIEW

Employee Name(s)	Jessie Wingert
Employee Number(s)	3259
Date Attending	10/19/2022
Date Returning	10/21/2022
Multiple Meetings?	Yes/No:Yes Total # of Meetings: 3
Grant or General Fund?	Grant

Name of Conference	Health Educators Institute
Name of Sponsor	Ohio Society for Public Health Education
Address	1750 State Park Rd #2
City	Oregon
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$155 x 2- \$310
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$0		# of meals:
Registration	\$135.00	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: 260 \$ Amount: \$162.50		
Total Cost of Expenses: \$607.50			

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SCHEDULE C - CONTRACTS

A. Clinical Health

1. **Adopt contract No. 141208 authorizing an agreement between Blue Chip Broadcasting, LTD dba Radio One Cleveland and Summit County Combined General Health District to provide radio ads and targeted streaming ads for HIV/STI awareness to HIV/STI Prevention Planning Region 4 in State of Ohio** *(pending Prosecutor approval for the period of August 1, 2022 to December 31, 2022 in an amount not to exceed \$40,000.00 payable to Radio One.)*

B. Family Health

1. **Adopt Contract No. 141205 authorizing an agreement between County of Summit Alcohol Drug Addiction and Mental Health Services Board and Summit County Combined General Health District to provide Project Dawn, Narcan distribution to residents and organizations within Summit County** *(pending Prosecutor approval for the period of July 1, 2022 to June 30, 2023 in an amount not to exceed \$42,990.00 payable to SCCGHD.)*
2. **Adopt Contract No. 141206 authorizing an intergovernmental agreement between Summit and Medina Workforce Area Council of Governments and Summit County Combined General Health District and Summit to provide funding for a Substance Abuse Network Coordinator to improve workplace wellness in the community by providing information, education, and professional development for employers impacted by the Opioid Epidemic** *(pending Prosecutor approval for the period of July 1, 2022 to June 30, 2023 in an amount not to exceed \$107,935.83 payable to SCCGHD.)*

C. Environmental Health

1. **Adopt Contract No. 141209 authorizing an amended agreement between Ohio Environmental Protection Agency (OEPA) and Summit County Combined General Health District (SCCGHD) for additional funds for the 2023 Mow Greener project** *(pending Prosecutor approval for the period October 1, 2021 through June 30, 2023 in an amount not to exceed \$2,151,323.00 payable to SCCGHD. Amendment allows for OEPA to provide SCCGHD with an extra \$50,000.00 for the Mow Greener project. No change to the not to exceed amount or term.)*

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SCHEDULE C - CONTRACTS

D. Operations and General Supportive Services

- 1. Adopt Contract No. 141235 authorizing an amended agreement between AT&T and the Summit County Combined General Health District to extend the contract period of the Switched Ethernet Service agreement (*pending Prosecutor approval for the period August 14, 2017 through March 16, 2023 in an amount not to exceed \$114,300.00 payable to AT&T.*)**

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SCHEDULE D - FINANCE



SUMMIT COUNTY PUBLIC HEALTH

Cash Statement As of July 2022

<u>Cash Receipts</u>	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
Local Taxation	\$1,615,338	\$0	\$1,615,338
State Subsidy	\$785,152	\$0	\$785,152
Environmental Health Fees	\$1,545,480	\$128,756	\$1,674,236
Vital Statistics	\$321,755	\$0	\$321,755
Personal Health Services	\$286,481	\$6,616	\$293,097
Miscellaneous Receipts	\$97,774	\$11,020	\$108,794
Federal Funds Reimbursement	\$12,254	\$6,814,914	\$6,827,168
Local Contracts (Including Akron)	\$2,076,812	\$145,291	\$2,222,103
State Fees	\$605,324	\$0	\$605,324
Rental of Property	\$59,353	\$0	\$59,353
TOTAL CASH RECEIPTS	\$7,406,723	\$7,106,597	\$14,513,320
<u>Cash Disbursements</u>	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
Salaries	\$3,000,370	\$2,705,744	\$5,706,114
PERS/Workers Comp/Medicare	\$446,182	\$415,595	\$861,777
Health Benefits	\$543,040	\$487,333	\$1,030,373
Travel	\$35,085	\$23,905	\$58,990
Supplies	\$180,808	\$473,420	\$654,228
Contracts Services/Repairs	\$854,020	\$2,156,426	\$3,010,446
Building Rental	\$14,838	\$99,977	\$114,815
Advertising and Printing	\$16,462	\$109,065	\$125,527
Other Expenses	\$7,566	\$383,233	\$390,799
Equipment	\$176,990	\$161,514	\$338,504
Remittance to State	\$531,374	\$0	\$531,374
TOTAL CASH DISBURSEMENTS	\$5,806,735	\$7,016,212	\$12,822,947
RECEIPTS LESS DISBURSEMENTS	\$1,599,988	\$90,385	\$1,690,373
Transfers/Advances-In	\$0	(\$383,947)	(\$383,947)
Transfers/Advances-Out	\$0	\$383,947	\$383,947
Reserve for Encumbrances	\$14,317,177	\$6,488,948	\$20,806,125
FUND BALANCE	\$15,917,165	\$6,579,333	\$22,496,498



Summit County Public Health

General Fund Executive Summary

July 2022 Financial Report

	<u>2021 YTD</u>	<u>2022 YTD</u>	<u>2021 vs 2022</u>
	<u>Actual</u>	<u>Actual</u>	<u>YTD Variance</u>
Cash Receipts			
Local Taxation	1,615,338	1,615,338	0
State Subsidy	204,339	786,152	581,812
Environmental Health Fees	1,898,736	1,545,480	(353,256)
Vital Statistics	337,084	321,755	(15,330)
Personal Health Services	352,358	286,481	(65,876)
Miscellaneous Receipts	577,961	97,774	(480,187)
Federal Funds Reimbursement	0	12,254	12,254
Local Contracts (Including Akron)	2,053,445	2,076,812	23,367
State Fees	623,426	605,324	(18,102)
Rental of Property	61,345	59,353	(1,992)
TOTAL CASH RECEIPTS	7,724,031	7,406,722	(317,309)
Cash Disbursements			
Salaries	2,082,871	3,000,370	917,499
PERS/Workers Comp/Medicare	311,209	446,182	134,973
Health Benefits	409,971	543,040	133,069
Travel	47,845	35,085	(12,760)
Supplies	192,475	180,808	(11,666)
Contracts Services/Repairs	770,425	854,020	83,595
Building Rental	17,676	14,838	(2,837)
Advertising and Printing	16,611	16,462	(150)
Other Expenses	10,102	7,566	(2,537)
Equipment	152,873	176,990	24,116
Remittance to State	724,472	531,374	(193,097)
TOTAL CASH DISBURSEMENTS	4,736,530	5,806,735	1,070,205
RECEIPTS LESS DISBURSEMENTS	2,987,501	1,599,987	(1,387,514)
Transfers/Advances-In (Receipts)	0	0	0
Transfers/Advances-Out (Disbursements)	0	0	0
Reserve for Encumbrances	9,765,322	14,317,177	4,551,855
FUND BALANCE	12,752,823	15,917,165	3,164,341