

**Summit County Combined General Health District
Board of Health Meeting
Thursday, January 11, 2024 – 5 p.m.
Boardroom – Building A**



Public Conference: 330 926 5796; ID#74883

MINUTES

- A. Welcome of Persons Present**
- B. Call to Order– Mr. Cugini called the meeting to order at 5:04 p.m.**
- C. Board Member Roll Call:**

Patricia Billow	<i>01/01/2022 -12/31/2025</i>	<i>Present</i>
Dr. Patrick Blakeslee	<i>05/11/2023-12/31/2025</i>	<i>Present</i>
Todd Burdette	<i>03/21/2022-03/20/2027</i>	<i>Present</i>
Dr. Catherine Cook	<i>01/01/2023-12/31/2026</i>	<i>Virtual</i>
Dominic Cugini	<i>04/01/2023-03/31/2027</i>	<i>Present</i>
Dr. Roberta DePompei	<i>01/01/2024-12/31/2027</i>	<i>Present</i>
Barry Ganoe	<i>05/12/2022-03/31/2024</i>	<i>Present</i>
Krisi Gindlesperger	<i>01/01/2023-12/31/2026</i>	<i>Virtual</i>
Mary Jo Goss	<i>01/01/2023-12/31/2026</i>	<i>Virtual</i>
Dan Karant	<i>01/01/2021-12/31/2025</i>	<i>Present</i>
Janel Koellner	<i>02/09/2023-03/31/2025</i>	<i>Present</i>
<i>City of Munroe Falls Vacancy</i>	<i>01/01/2024-12/31/2027</i>	<i>Vacancy</i>
<i>City of Reminderville Vacancy</i>	<i>05/09/2023-12/31/2027</i>	<i>Vacancy</i>
Dr. Aleksandra Mamonis	<i>01/01/2024-12/31/2027</i>	<i>Present</i>
Jeffrey Snell	<i>04/01/2022-03/31/2026</i>	<i>Present</i>
Marco Sommerville	<i>01/01/2023-12/31/2026</i>	<i>Absent</i>
Karen Talbott	<i>01/01/2023-12/31/2026</i>	<i>Present</i>
Dr. Kenneth Varian	<i>04/28/2022-12/31/2024</i>	<i>Present</i>
Sheila Williams	<i>01/01/2022-12/31/2025</i>	<i>Present</i>

Others Present: Tonia Burford, Christopher Barker, Angela Burgess, Joanne Emery, Eric Flint, Toby Keith, Cory Kendrick, Clay Knapp, Marlene Martin, Sarah McKee, Brenda Pickle, Dave Shinn, Shaleeta Smith, and Donna Skoda.

D. Approval of the Minutes of the Regular Board Meeting

Motion by Ms. Talbott, seconded by Dr. DePompei, to approve the Board of Health meeting minutes from December 14, 2023.

Approved by voice vote.

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E. Public and Staff Comments (three minute maximum.) – None.

F. Reading of Schedule E – Late Filings

Motion by Mr. Ganoe, seconded by Mr. Karant to accept Schedule E – Late Filings:

SCHEDULE A – PERSONNEL

Approve the appointment of Joseph Browning, Emergency Preparedness Coordinator, \$31.77 per hour, full-time, effective January 29, 2024 (Joseph previously worked for Summit County Public Health as an Emergency Preparedness Planner from 2019-2021. He will work in the Office of Emergency Preparedness as the Regional Preparedness Coordinator.)

Approved by voice vote.

G. Motion by Dr. DePompei, seconded by Ms. Williams to adopt Resolution No. 001-24, entitled “Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda.”

Schedule A	Personnel
Schedule B	Employee Training and Travel Expenses
Schedule C	Contracts
Schedule D	Finance
Schedule E	Late Filings

Approved by voice vote.

H. Health Commissioner’s Report

1. Motion by Ms. Billow, seconded by Mr. Ganoe to adopt Resolution No. 002-24, entitled “Approval of Organizational Matters of the Board of Health for the Year 2024 (See Enclosures.)

Approved by voice vote.

2. 2024 Board of Health Committee Meeting Schedule. Half of the membership of each standing committee will be rotated every two years (2025.) Any Board member may attend a committee meeting but only appointed committee members may vote.

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Motion by Ms. Koellner, seconded by Ms. Talbott, approving the 2024 Board of Health Committee Meeting Schedule (See Enclosure.)

Approved by voice vote.

3. Motion by Mr. Karant, seconded by Ms. Billow, to adopt Resolution No. 003-24 entitled, Expressing Appreciation and Praise from the Board of Health, Community and Staff of the Summit County Combined General Health District to Dr. Gayleen Kolaczewski.

Approved by voice vote.

3. Fourth Quarter, 2023 Personnel Policy and Procedure Manual Revisions (See Enclosure.)

4. Fourth Quarter, 2023 Non-Board Contract Report (See Enclosure.)

5. Fourth Quarter Full-Time Equivalency Report (See Enclosure.)

6. Fourth Quarter 2023 Strategic Plan Report (See Enclosure.)

7. 104th District Advisory Council (DAC) Luncheon Meeting - Monday, March 4, 2024 at 12 noon, Summit Auditorium.

8. The Human Resources Committee will meet immediately after the January 11, 2024 Board Meeting in Command Control.

9. The Governance Committee will meet immediately after the January 11, 2024 Board Meeting in Boardroom.

I. Fiscal Report

1. Monthly Reports Update.

2. 2024 Rollover Grant Balances Report in Schedule D - Mr. Knapp advised this is a new item reported once per year.

J. Board Committee Reports

1. Community Health & Wellness - No Report.

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2. Financial Operations -- No Report.

3. Governance Committee (See Enclosure) – Mr. Karant reported there were no complaints against Board members in 2023. Board members meeting compensation shall be reviewed annually. Per Ohio Revised Code, Board members may be compensated for Board meetings up to \$80 per meeting. No member shall receive compensation for attendance at more than 18 meetings in any year. Mr. Snell recommended payment. Ms. Skoda advised rules changed in Ohio Revised Code in 2012 that indicated in order to compensate a Board member they had to become an employee of the health district. A PEDAKAN form must be signed that states no PERS credit. Mr. Snell read the statute on Board compensation. This is taxable income.

Motion by Mr. Snell, seconded by Ms. Williams to compensate Board up to 18 meetings per year at \$80 per meeting effective January 11, 2024.

Roll Call Vote to Accept Compensation:

Ms. Billow (Aye); Dr. Blakeslee (Aye); Mr. Burdette (Aye); Mr. Cugini (Nay); Dr. DePompei (Nay); Mr. Ganoë (Aye); Mr. Karant (Aye); Ms. Koellner (Nay); Dr. Mamonis (Aye); Mr. Snell (Aye); Ms. Talbott (Nay); Dr. Varian (Aye); Ms. Williams (Aye.)

Motion Carried.

Governance will present slate of officers at the February meeting with a vote for President and Pro Tempore at the March meeting. Bio sketch updates recommended. Mr. Karant recommended an October Board Retreat. A Retreat Chairperson needs to be selected. Reminder to report to Executive Assistant if unable to attend Board meeting. It moves you from absent to excused absence.

4. Human Resources – Ms. Billow advised report will be given in Executive Session.

5. Strategic Planning – No Report.

K. Environmental Report – No Report.

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L. Clinical Health/Medical Director's Report

- 1. Motion by Mr. Ganoë, seconded by Dr. Mamonis to adopt Resolution No. 004-24 entitled, "Resolution Adopting the Clinical Health Fee Schedule for the Year 2024 of the Summit County Combined General Health District, Repealing Resolutions Inconsistent Therewith and Declaring an Emergency effective January 15, 2024 (See Enclosure.)"**

Approved by voice vote.

- 2. Communicable Disease Report (See Enclosure.)**
- 3. Influenza Surveillance Report (See Enclosure.)**

M. Miscellaneous Business

- 1. Motion by Ms. Billow, seconded by Dr. DePompei, to adjourn into Executive Session at 5:40 p.m.:**
 - a) To conference with an attorney for the Board of Health concerning a dispute involving the Board that is the subject of imminent court action pursuant to ORC 121.22(G)(3); and**
 - b) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to ORC 121.22(G) (1).**

Roll Call Vote:

Patricia Billow (Aye), Dr. Patrick Blakeslee (Aye), Todd Burdette (Aye), Dr. Catherine Cook (Aye), Dominic Cugini (Aye), Dr. Roberta DePompei (Aye), Barry Ganoë (Aye), Dan Karant (Aye), Janel Koellner (Aye), Dr. Alexandra Mamonis (Aye), Jeffrey Snell (Aye), Karen Talbott (Aye), Dr. Kenneth Varian (Aye) and Sheila Williams (Aye).

Motion by Mr. Snell, seconded by Mr. Karant, to reconvene from Executive Session at 6:16 p.m.

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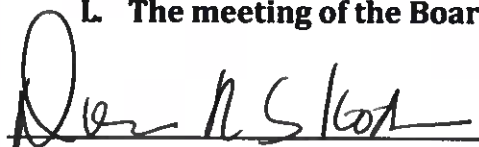
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**Patricia Billow (Aye), Dr. Patrick Blakeslee (Aye), Todd Burdette (Aye),
Dr. Catherine Cook (Aye), Dominic Cugini (Aye), Dr. Roberta DePompei (Aye),
Barry Ganoe (Aye), Dan Karant (Aye), Janel Koellner (Aye),
Dr. Alexandra Mamonis (Aye), Jeffrey Snell (Aye), Karen Talbott (Aye),
Dr. Kenneth Varian (Aye) and Sheila Williams (Aye).**

No Action

L. The meeting of the Board of Health adjourned at 6:17 p.m.


Secretary


President

**The next meeting of the Board of Health is scheduled Thursday, February 8, 2024
at 5:00 p.m. in the Boardroom- Building A.**